

# JOB OPPORTUNITY



## Assistant Family Support Coordinator

- HOURS:** 18 hours per week (days and times are negotiable)
- SALARY:** Based on NJC Scale 8-11 Starting Salary £25,319 (£12,318 pro rata)
- LOCATION:** Based at Home-Start Reading office in Southcote as well as outreach locations in the Reading area and family homes.
- TO START:** ASAP
- CONTRACT:** The post is funded for two years in the first instance and will be reviewed subject to funding.

**CLOSING DATE FOR APPLICATIONS IS SUNDAY 1ST SEPTEMBER (MIDNIGHT)**

*A great opportunity has arisen to join Home-Start Reading; a local family support charity. This is a new role, funded specifically to help us to meet the increase in demand for our services.*

*You will work closely with our Family Support Coordinators and have the opportunity to be involved with both families and volunteers. It will be a busy and varied role and one we believe will develop organically. For the right candidate, it is a chance to influence and contribute to the shaping and future of our family support provision.*

### We are looking for someone who ...

- is passionate about supporting local families
- has experience of working with families and/or young children
- has experience of volunteering and/or working with volunteers
- has an understanding of the challenges families face and works in a sensitive, non-judgemental and inclusive way
- is willing to work positively and flexibly in a small but busy team



**If you would like an informal chat about this role, please call Kelly on 0118 956 0050 or 07483 114 635**

**If you would like to apply, please email us for the application form, job description and person specification: [kelly@home-start-reading.org.uk](mailto:kelly@home-start-reading.org.uk)**

*Home-Start Reading is committed to safeguarding and promoting the welfare of children, young people and adults at risk. An enhanced DBS disclosure is required for this job role.*

*Home-Start Reading is committed to Equality and Diversity in its recruitment and work.*